



Cumberland Agricultural Society CIO
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Registered Charity No. 1181198

Craft Marquee

Cumberland Show

Saturday 11th June 2022

The Show Field, Warwick on Eden, CA4 8PE

The Cumberland Show is an annual county event promoting agriculture and rural life. This coming year it is to be held on Saturday 11th June at our new home, The Show Field, Warwick on Eden.

After a difficult two years we are looking forward to getting our Show back off the ground and are excited about the opportunities our new site will bring, to provide an excellent value family day out, displaying the best of rural Cumbria.

The Cumberland Show is ideally suited to attract new business and promote your products to the many thousands who attend.

The Craft Marquee is for small scale, home / self-made products only, for example greetings cards, jewellery and small home furnishing items.

Space is limited, thus early booking is recommended. Once places are filled a waiting list will be created.

Enclosed is a Craft Marquee application form, which should be returned as soon as possible to ensure your space is reserved.

I look forward to receiving your application and welcoming you to the Show.

Yours faithfully,

Jill Duglinson
Show Secretary



Cumberland Agricultural Society

The Cumberland Show

Craft Marquee Application Form

Saturday 11th June 2022

**The Show Field
Warwick on Eden
Carlisle
CA4 8PE**

Craft Marquee Reservation Form

Applications Close 22nd April 2022

Your Contact Details:

Business Name: Contact Name:

Address:

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Postcode:

Tel No. Mobile No:

Email: Website:

Please give a brief and accurate description of your craft (**the Craft Marquee is for small scale, self-made items only**). This information will be listed in the Show Programme. Please send a photograph if not previously forwarded.

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Your Requirements:

Craft Marquee Fee: £35 per 6ft table & 1 chair
(*No power points are available.*)

No. of
Tables: £.....

Personnel Passes: *One trade pass is included for each table.*

Extra Trade Pass (max 1 / table) - **£10 each** (incl. vat) No. £.....

Show Entry Tickets - **£13 each** (incl. vat) No. £.....

Total Fee: £.....

Payment: (*BACS preferred*)

BACS Details - Sort Code: **40-16-22** Acct No. **20262471** Cheques payable to **Cumberland Agricultural Society**

Responsibility for the arrangement of any necessary insurance rests with the Craft exhibitor.

By submitting this form, I/We agree to comply with the rules, safety requirements and conditions of the Cumberland Agricultural Society.

Signed: **Date:**

The Cumberland Agricultural Society reserves the right to refuse any applications. Exhibitors will be notified when their applications have been accepted and the reservation fee will be refunded to those who have been unsuccessful.

If successful, Trade Packs will be posted approximately 3 weeks before Show Day.

They will not be sent until FULL payment and all necessary documentation have been received.

Please return to: **secretary@cumberlandshow.co.uk**

Cumberland Agricultural Society, Dalmar House, Barras Lane Estate, Dalston, Carlisle, CA5 7NY
01228 812601

Closing Date: 22nd April 2022

Important Notice to All Trade Exhibitors

The Society intends to provide a safe and healthy Show for all concerned and requires that Trade Exhibitors fully comply with their responsibilities.

It is your responsibility to ensure current COVID-19 regulations are adhered to, and all staff and customers follow them.

In addition, Trade Exhibitors are required to provide the Society with the following documents:

- A Risk Assessment covering all their activities on the Showground (see note below) including COVID-19 precautions.
- Certificates of Public Liability insurance and, where appropriate, Employers' Liability insurance (copies are sufficient but they must confirm cover to be in force for the duration of your presence on the Showground)

In addition, compliance is required with the Rules of the Society and all relevant HSE Guidelines, Codes of Practice and Guidance Notes. Specifically:

- 1 Machinery or equipment must only be operated by a person over the age of 16 years who is fully experienced in its use and wearing the correct protective equipment.
- 2 All operating machinery must be properly guarded and exhibited in accordance with HSE SIM 1/2001/04. The use of pedestrian controlled grass-cutting equipment is permitted strictly within the area of your Stand. The use of any other equipment must be authorised by the Society's Safety Officer prior to use. The towing of vehicles or equipment by any means other than a fixed and rigid drawer bar must also be pre-authorised and supervised by at least one person other than the driver of the vehicle.
- 3 The use of ATVs, motorcycles or other similar vehicles is prohibited unless authorised by the Safety Officer. If authority is granted, the correct protective equipment and headgear must be worn.
- 4 In relation to LPG, compliance with Guidance CS4 and C of P 7 is required. Only quantities of LPG sufficient for use at the Show must be brought on to the field.
- 5 Chemicals and substances which may be hazardous must be displayed only by means of empty and clean containers.
- 6 Exhibitors must provide adequate fire extinguishing appliances suitable for their Stand and activities.
- 7 All portable generators must be protected by a 2m earthing rod or integral earthing device and also a Residual Current Device set at no more than 30MA sensitivity. All connections should comply with IEE wiring regulations, trailing cables should be buried or covered using cable protectors and sockets must be glanded.
- 8 The use of inflatable play equipment is only allowed with prior permission and full compliance with HSE Information Sheet 7. Care must be taken to fully secure inflatables against bad weather.
- 9 The use or keeping of livestock on Trade Stands is not permitted unless prior consent is obtained from the Society. In the event of permission being granted, full compliance with rules and regulations relating to Livestock Exhibitors is required (a copy will be provided upon request) along with full compliance with appropriate regulations issued by DEFRA current at the time of the Show.
- 10 All lifting work must be carried out in accordance with LOLER.
- 11 The Society reserves the right to inspect Exhibitor's Stands and any machinery or equipment brought on to the Showfield at any time.
- 12 Intoxicating liquor may not be sold without prior permission. The Exhibitor shall be responsible for obtaining such license/temporary events notice as may be needed for sale or supply of intoxicating liquor, Performing Rights Society or otherwise and for the observance of the same. Copies of all permissions must be lodged with the Secretary 7 days prior to the Show.
- 13 The giving away of animals (for example goldfish) for prizes or for any other reason is prohibited.

Under Construction (Design and Management) (CDM) there is a regulation for trade stands which will have temporary structures on their pitch (including marquees, cabin style structures), supplied and erected by a contractor or owned by yourselves. Build work contracted by trade stands directly with their appointed contractors is the responsibility of those individuals. A copy of the Construction Phase Plan documentation completed by your marquee provider is required for the Society to view prior to the Show. For more information visit www.hse.gov.uk or contact your supplier in the first instance.

Note relating to Risk Assessments

All Trade Exhibitors must submit a copy of their own Risk Assessment in advance of the Show otherwise entry to the field will not be allowed. The assessment must cover all the activities being carried out on the Exhibitor's Stand for the full duration of their presence on the field, i.e., to include setting up and dismantling, Show Day activity, as well as Covid-19 precautions. If this is not possible you must complete, sign and return a copy of the enclosed Generic Risk Assessment prepared by the Society. Please note that if you use this document, it is entirely your responsibility to ensure it is adequate for your needs and covers all your activities. The Society will not accept any responsibility for errors, omissions or inaccuracies within the assessment.

Major Emergency

The Society has an Emergency Plan. In the unlikely event of a major emergency the plan requires you to return to your Stand and listen carefully to instructions via the Public Address systems or from Emergency Service Providers or authorised Society Officers.

Privacy Policy

The Cumberland Agricultural Society is committed to protecting the privacy of persons interacting with the Society. For more information regarding this please visit www.cumberlandshow.co.uk/content/privacy-statement