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## Food Hall

### **Cumberland Show Saturday 15<sup>th</sup> June 2019 East Park**

The Cumberland Show is an annual county event promoting agriculture and rural life, and this will be the 181<sup>st</sup> Show. This coming year it is to be held on Saturday 15<sup>th</sup> June at East Park, Brisco.

The Society is looking forward to build upon the 2018 Show and develop it's features and activities at East Park to ensure an excellent value family day out, displaying the best of rural Cumbria alongside a great entertainment schedule.

The Cumberland Show is ideally suited for your organisation to meet customers, attract new business and promote your products to the many thousands who attend.

The Food Hall is within a marquee on the main Showfield, with separate Units.

***The sale of food for direct consumption is not permitted inside the Food Hall, trade exhibitors are however encouraged to make samples available.***

I enclose a Food Hall application form that should be returned as soon as possible to ensure your space is reserved, along with a copy of your public and employee liability cover and risk assessment. Please note the number of places available is limited and the Society reserves the right to place an application on a waiting list should the balance of products or oversubscription of Stands require this.

I look forward to receiving your application and welcoming you to the Show at East Park.

Yours faithfully,

*Jill Dunglinson*  
Show Secretary



**Cumberland Agricultural Society**

**The Cumberland Show**

**Food Hall  
Application Form**

**Saturday 15<sup>th</sup> June 2019**

**East Park**



## **Important Notice to All Trade Exhibitors**

The Society intends to provide a safe and healthy Show for all concerned and requires that Trade Exhibitors fully comply with their responsibilities.

In addition, Trade Exhibitors are required to provide the Society with the following documents:

- A Risk Assessment covering all their activities on the Showground (see note below)
- Certificates of Public Liability insurance and, where appropriate, Employers' Liability insurance (copies are sufficient but they must confirm cover to be in force for the duration of your presence on the Showground)

In addition, compliance is required with the Rules of the Society and all relevant HSE Guidelines, Codes of Practice and Guidance Notes. Specifically:

- 1 Machinery or equipment must only be operated by a person over the age of 16 years who is fully experienced in its use and wearing the correct protective equipment.
- 2 All operating machinery must be properly guarded and exhibited in accordance with HSE SIM 1/2001/04. The use of pedestrian controlled grass-cutting equipment is permitted strictly within the area of your Stand. The use of any other equipment must be authorised by the Society's Safety Officer prior to use. The towing of vehicles or equipment by any means other than a fixed and rigid drawer bar must also be pre authorised and supervised by at least one person other than the driver of the vehicle.
- 3 The use of ATVs, motorcycles or other similar vehicles is prohibited unless authorised by the Safety Officer. If authority is granted, the correct protective equipment and headgear must be worn.
- 4 In relation to LPG, compliance with Guidance CS4 and C of P 7 is required. Only quantities of LPG sufficient for use at the Show must be brought on to the field.
- 5 Chemicals and substances which may be hazardous must be displayed only by means of empty and clean containers.
- 6 Exhibitors must provide adequate fire extinguishing appliances suitable for their Stand and activities.
- 7 All portable generators must be protected by a 2m earthing rod or integral earthing device and also a Residual Current Device set at no more than 30MA sensitivity. All connections should comply with IEE wiring regulations, trailing cables should be buried or covered using cable protectors and sockets must be glanded.
- 8 The use of inflatable play equipment is only allowed with prior permission and full compliance with HSE Information Sheet 7. Care must be taken to fully secure inflatables against bad weather.
- 9 The use or keeping of livestock on Trade Stands is not permitted unless prior consent is obtained from the Society. In the event of permission being granted, full compliance with rules and regulations relating to Livestock Exhibitors is required (a copy will be provided upon request) along with full compliance with appropriate regulations issued by DEFRA current at the time of the Show.
- 10 All lifting work must be carried out in accordance with LOLER.
- 11 The Society reserves the right to inspect Exhibitor's Stands and any machinery or equipment brought on to the Showfield at any time.
- 12 Intoxicating liquor may not be sold without prior permission. The Exhibitor shall be responsible for obtaining such license/temporary events notice as may be needed for sale or supply of intoxicating liquor, Performing Rights Society or otherwise and for the observance of the same. Copies of all permissions must be lodged with the Secretary 7 days prior to the Show.

Under Construction (Design and Management) (CDM) there is a regulation for trade stands which will be having temporary structures on their pitch (including marquees and cabin style structures), supplied and erected by a contractor or owned by yourselves. Build work contracted by trade stands directly with their appointed contractors is the responsibility of those individuals. A copy of the Construction Phase Plan documentation completed by your marquee provider is required for the Society to view prior to the Show. For more information visit [www.hse.gov.uk](http://www.hse.gov.uk) or please contact your supplier in the first instance.

### **Note relating to Risk Assessments**

We require all Trade Exhibitors to submit a copy of their own Risk Assessment in advance of the Show otherwise entry to the field will not be allowed. The assessment must cover all the activities being carried out on the Exhibitor's Stand for the full duration of their presence on the field, i.e. to include setting up and dismantling as well as Show Day activity. If this is not possible you must sign and return a copy of the enclosed Generic Risk Assessment which has been prepared by the Society. Please note that if you use this document it is entirely your responsibility to ensure it is adequate for your needs and covers all your activities. The Society will not accept any responsibility for errors, omissions or inaccuracies within the assessment.

### **Major Emergency**

The Society has an Emergency Plan. In the unlikely event of a major emergency the plan requires you to return to your Stand and listen carefully to instructions via the Public Address systems or from Emergency Service Providers or authorised Society Officers.

### **Privacy Policy**

The Cumberland Agricultural Society is committed to protecting the privacy of persons interacting with the Society. For more information regarding this please visit [www.cumberlandshow.co.uk/content/privacy-statement](http://www.cumberlandshow.co.uk/content/privacy-statement)